AS IS VERSUS TO BE MAP

	AS IS	TO BE
ADA Compliance	ADA Compliance Standards are not considered in the current certification.	Enhance the DLCC content based on ADA Compliance Standards. • The webmaster will verify that the content and design meet ADA standards. • The project manager will give the final approval.
Language	DLCC is only in Spanish.	Do the DLCC in English and Spanish. • To accomplish this goal, a professional translator will work on translating all content into English. • The Subject Matter Expert (SME) and the instructional designer will validate the correct translations.
Schedule	DLCC completion is prescheduled and includes synchronous meetings. There is one synchronous meeting with the facilitator on each module. All modules have a due date to finish.	Make the DLCC fully asynchronous/self-paced. • The instructional designer will redesign the modules to be fully asynchronous with the validation of the SME. • A facilitator will be assigned to each participant to support and assist with the DLCC academic content.
Cost	Participants pay for the enrollment and is no open access.	Provide free and open access. • The webmaster and project manager will create a new interface for DLCC. • DLCC will be free.
Participant Support	There are no tools to support participants' learning.	Establish an online community of practice to extend and support participants' learning. • The Community of Practice Coordinator will maintain communication channels for the participants to share their

		experiences and strategies for applying the DLCC content. • The coordinator will contact participants to engage them in the community of practice. • The coordinator, with the director's and subject matter expert approval, will create a blog for the participants to share their experiences.
Social Media	The organization does not have social media specifically for DLCC. All digital competencies-related content is published on the organization's social media account.	Establish social media channels with tips on developing digital competencies in students. Define hashtags to build DLCC awareness and recognition. • The webmaster will create social media accounts to publish pertinent digital competencies content. • Post tips on developing digital competencies in students created by the project director and instructional designer.
Content	The DLCC content is based on the Digi Comp framework.	Review and update the content based on the Dig Comp Framework. • The instructional designer and the project director will update the Certification content to keep up with the latest trends and information on digital skills. • The project director must validate all the final content.
Promotion	The organization made the promotion. The organization used contact lists and media accounts to promote the DLCC.	Design and establish a promotion plan with the expert in networks and social media. • The webmaster, instructional designer, and project director will do a publicity plan for DLCC.

Technical Support	Actual DLCC has technical support through organization's general service.	Create a technical support ticket center within the certification. • The webmaster will create a ticket center to give technical support or solve any issue. • The ticket will go directly to the webmaster and be easily accessible to the participants.
Structure	DLCC has a module structure based on the components of the DLCC Framework.	Restructure the appearance and organization of the modules to facilitate navigation. • The instructional designer will redesign the module's format. • The instructional designer ensures homogeneity in the modules for purposes of linearity. • The instructional designer will revise the modules' design to make them more visual.
Facilitator's Manual	Facilitators do not have guidelines to assess students.	Ensure that you have the staff assess participants frequently. • The instructional designer and project director will create an instructor's manual with guidelines for facilitating the DLCC. Not only in the assessment area but also in supporting the participants.
Quality Standards	DLCC was created following the coordinator and instructional designer criteria.	Quality standards will be applied to DLCC. • The instructional designer will apply the National Standards for Online Quality Courses to DLCC in the areas of course overview and support, content,

		instructional design, learner assessment accessibility and usability, technology, and course evaluation. • The instructional designer, with the advice of the evaluator ad project director, will apply changes to comply with the standards.
***Additional Resources**	DLCC needs to have additional resources to reinforce digital skills in students.	Include additional materials and resources for participants on how to reinforce and develop digital skills in students. • The instructional designer and the project director will identify pertinent resources that extend the knowledge and skill on digital competencies of participants and students.
***Information Access**	Participants go back and forward to look for information to complete tasks.	Ensure participants have the tools and direct links to perform the tasks without returning to previous material. The instructional designer will ensure that all the information is available to prevent the participants from going back and forth. It will be done by using links and incorporating content in an accessible way.
***Number of Activities**	Modules have too many activities.	Evaluate the number of forums and tasks per module. • The instructional designer and the project director will analyze every activity to avoid, including several tasks that assess the same thing.
***Navigation Tutorial**	DLCC has a general navigation tutorial.	Expand and make navigation instructions and tutorials more specific.

		• The instructional designer and the project director will revise the existing tutorials for improvements. • The webmaster will validate them in the platform.
***Assessment**	DLCC contains H5P assessments in all modules.	Expand interactivity in module assessments. • The instructional designer will create and revise assessments. • All the assessment has to be validated by the director.

* Recommendations emerged from the focus group.